

Information for Applicants

Health and Social Services Graduate Entry-Level Internship Program

1. Program Description

The Graduate Entry-Level Internship Program offers relevant work experience to Northern post-secondary graduates for one to two years. Graduates are employed in entry-level health and social services intern positions related to their field of study within the Northwest Territories Health and Social Services System (HSS System).

The HSS System includes the Northwest Territories Health and Social Services Authority (NTHSSA), the Hay River Health and Social Services Authority (HRHSSA), and the Tłı̨chǫ Community Services Agency (TCSA – Health).

2. Objectives

The objective of the Graduate Entry-Level Internship Program is to provide you, as a recent post-secondary graduate, with meaningful work experience related to your health and/or social services education. This will allow you to expand your skills and competencies through ongoing mentoring, learning, and development opportunities.

3. Eligibility

The Graduate Entry-Level Internship Program is a targeted internship program for post-secondary graduates, designed specifically for entry-level intern positions in the areas of **nursing, social work, and allied health**.

Individuals interested in an internship with the Government of the Northwest Territories (GNWT) in areas other than nursing and social work should visit the [GNWT Internship Program](#) page or apply to the GNWT Internship Program through the [GNWT Careers website](#). Individuals with a background in allied health are eligible to apply to both internship programs.

Eligible applicants are northern graduates who:

- Resided in the Northwest Territories (NWT) for 12 months immediately prior to acceptance into post-secondary studies; and
- Graduated from a recognized Canadian college or university in a certificate, diploma or degree program; and

- Graduated within 12 months of application to the Graduate Entry-Level Internship Program.

4. How to Apply

Interested applicants should submit a cover letter and a current copy of their resume through the Graduate Entry-Level Internship Program job advertisement posted on the [GNWT Careers website](#).

The deadline for application submissions is April 1st of each year. Applications submitted after the deadline will be considered for entry-level internship positions only after the first round of hiring has concluded, which can occur as early as June.

Please note that the [GNWT Affirmative Action Policy](#) is applied in staffing GNWT entry-level internship positions.

If you meet the eligibility criteria, an email will be sent to you indicating that you have been registered for the Graduate Entry-Level Internship Program. Registered applicants become candidates for entry-level internships and are kept on file for one year from your date of graduation.

If an entry-level internship position is submitted by a manager/supervisor that is a match to your education and experience, you may be contacted by the manager/supervisor for an interview. Graduate Entry-Level Internship Program positions are not posted online, however your cover letter and resume will be shared with managers/supervisors submitting positions related to your field of study.

5. Helpful Hints

You are responsible for ensuring your contact information is up-to-date. Any updates to your contact information or resume can be sent to hssprograms@gov.nt.ca.

You are encouraged to contact supervisors and managers directly to outline your education and your interest in obtaining employment.

Before you start your employment, you must provide confirmation from the educational institution that you have completed the course work necessary for your certificate/diploma/degree.

You may be asked to confirm that you are a northern graduate by providing a utility bill, income tax statement, NWT Healthcare card, or NWT driver's license as proof of

northern residency for the twelve months immediately prior to your acceptance into your post-secondary studies.

For more information on the Graduate Entry-Level Internship Program, please visit www.practicenorth.ca or contact the System Human Resource Planning Division at hssprograms@gov.nt.ca.